



**Universidad Marista de Mérida**

**Marist University of Mérida**

**-International Programs-**



**Information for exchange  
and foreign students**



**Version: September 2011**



# Universidad Marista de Mérida



**T**he Marist University of Mérida welcomes you!

Dear student,

Welcome to the Marist University of Mérida (UMM) and to the city of Mérida, which from this moment onwards begins to be part of a new experience in your life.

We believe that the best way to achieve a well-rounded education and to get to know oneself better is by understanding the environment that surrounds you. This is why our doors are always open to new cultures and ways of thinking that can enrich our environment and knowledge.

In order for you to understand who we are as a University and how the environment that surrounds us is, we have elaborated this guide with brief but important information that will be useful to you as you choose the UMM as part of a new academic, professional, cultural and human experience.

Our University is known for its tradition of more than two centuries of Marist education, 100 here in Yucatan. The academic quality, the friendliness of our people, the generous service towards others and the behavior of our students are what make this university different from others. This is why we are convinced that by being part of our educational community, you will always keep the name and prestige of our school.

We are very happy to have you with us!

*"Being to serve"*



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Marist University is a university certified by FIMPES

[http://www.fimpes.org.mx/instituciones\\_maa.html](http://www.fimpes.org.mx/instituciones_maa.html)



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## WELCOME TO YUCATAN

You are about to experience a different way of living.

The memories of this trip will be with you for the rest of your life, and if you seize the day, you will get to know a great variety of landscapes, environments, ways of thinking and lots of fascinating people.

We will work hard to make this the best semester of your life!

Yucatan is the heart of the Mayan zone and of this culture. Before the arrival of the Spaniards, the Mayan zone included Belize, part of Honduras, El Salvador and the rest of southeast Mexico. The state of Yucatan is surrounded by the Gulf of Mexico, the state of Quintana Roo and the state of Campeche.

Mérida is 30 minutes away (by car) from the coastal town of Progreso, 3 hours away from Cancun and 2 hours away from Chichen Itza. By plane it's 90 minutes away from Cuba and Miami.

Yucatan is divided into 106 municipalities. The most important cities, apart from Mérida, are: Valladolid, Progreso, Izamal, Tizimín, Motul and Ticul. The state's economy is basically centered on agriculture, cattle, aviculture and tourism.

Recently, assembly plants and massive fruit and vegetable production companies have turned into one of the main sources of currencies in the state.

Mérida, the capital of the state of Yucatan, was founded in 1542 by the Spanish conquerer Francisco de Montejo "El Mozo". He called it Mérida because the ruins of the Mayan city of Tho, found close to the site, reminded him of the roman ruins located close to the Spanish city of Mérida.



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## The city of Mérida

Mérida has a population of one million people. It's not a very large city, but it does have all the services the most important southeastern city of Mexico should have for industry and commerce. Mérida has been catalogued year after year as the best place to live in Mexico. Safety and respect are the way of living that identifies the people from Yucatan.

In this 500 year old city, the Mayan mestization and Spanish colonialism are both evident and alive like in no other part of the world. This is because the Yucatan Peninsula was the ceremonial center of the Mayans, and Mérida was the Spanish captainship that controlled the whole southeast of Mexico and Central America.

Mérida can be very traditional and international at the same time. Almost all the international franchises can be found here, as well as shopping malls, and at the same time there are local markets and regional restaurants anywhere you choose to look.



## Strategic Location

Mérida has the beach of Progreso, with white sands and emerald sea, just 20 minutes away by car, a beach where you can enjoy the sunshine 365 days a year and take delight in the pleasure of eating sea food at the shore.

The coasts of Yucatan are visited by retired Canadian citizens from September to March, to escape the cold winter. They didn't randomly pick Yucatan! The white-sand beaches, emerald seas, safety, low expenses, and the best centers for cardiac attention in southwestern Mexico are all here. Mérida has the best and largest medical infrastructure in southwestern Mexico.

The blue Caribbean beaches are only 3 hours away, and you don't have to pay outrageous sums in hotels, food and drinks.

Cuba and Miami are less than 90 minutes away by plane and the international airport of Cancun is the 2nd largest airport in Mexico, so you can find direct connections to any place in the country and basically to any place in the world.



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## Nature and Archeology

The paradisiacal and desert beaches of Celestún, the Mayan pyramids in the jungle, the cenotes (upwellings of transparent underground rivers), the cascades and jungles of Chiapas are only but a few of the attractions that are close to you when you live in Mérida. Without counting the already mentioned shores of the Caribbean.

In Cozumel you can dive in the 2nd largest Coral Banc in the world or swim in the caves of cenotes and their underground rivers.

You can practice windsurfing everyday in Progreso (just 20 minutes away from Mérida), catalogued because of its winds as an obligatory destiny in Mexico for those who practice this sport.

You can fish in a natural fish banc, were the Gulf and Caribbean currents meet, in an island north of the Peninsula called Isla Holbox.

You can visit and dine in the haciendas spread all over the state, considered the castles of Yucatan.

You can visit the Mayan archaeological sites of Chichen Itzá, Uxmal, Ek-Balam, Palenque, Bonampak and Calakmul.

Also, you can visit the enchanted cities of Cristóbal de las Casas and San Juan Chamula in Chiapas, and bathe in natural waterfalls in the middle of the jungle.

In the end, depending on how adventurous you are, southeastern Mexico offers innumerable activities to discover.



## Infrastructure

Mérida is the best communicated city of the Southeast. If you follow the right roads you can cover the whole peninsula without having to make long deviations. Like with Rome, all roads in the southeast of Mexico lead to Mérida.

Mérida has a privileged medical service, based on many years of effort and professional and academic quality of our specialized physicians. The construction and remodeling of public and private hospitals make Mérida the city with the highest quality of health service, and the medical center of the Southeast. It has three of the best hospitals in the southeast: Clínica de Mérida, Centro Médico de las Américas and Star Médica, all associated to prestigious hospitals in the U.S.

Mérida is also the academic center of the Southeast, with universities attended by



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students from other states of the country and from other countries as well, all of which gives Mérida a young and international feeling. Besides being a university axis, Mérida also offers a very dynamic social life, with numerous cultural and academic activities, that combined create the ideal environment for a student who is eager to learn.

**Religion:** Most of the population in Yucatan is considered Catholic, with smaller percentages of Protestants and other religious beliefs. The church and religious activities play an important role in the daily life of Mérida. The society is conservative and homogenous, with social life being focused rather on family than on friends.



**IZAMAL**



**TYPICAL COSTUME**

## Important dates

- January 1st. First day of the year: (National holiday: no work).
- February, second Monday. Constitution of Mexico (no work).
- Carnival (Traditional holiday in the region, no work Monday or Tuesday).
- March, third Monday, Benito Juárez's birth date (no work).
- March/April, Holy week and Easter (two weeks academic vacations).
- May 1st: Labor Day (National holiday, no work).
- May 5th: Battle of Puebla (no work).
- September 16th: Independence Day in Mexico (National Holiday, no work).
- November 1st and 2nd: Day of the dead and the saints (traditional holiday, no class).
- November, third Monday: Mexican Revolution (national holiday, no work).
- December 12th: day of the Virgin of Guadalupe (Religious holiday).
- December 25th: Christmas (no work).



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## How to get to Mérida

You can get to Mérida by air or land. The easiest way to get to Mérida is by plane. Mérida has an international airport and even if the number of flights isn't very frequent, they are enough to have a variety to choose from.



### Direct International flights:

The most frequent ones arrive from the U. S.

- ❖ Continental from Houston, TX (4 flights a week)
- ❖ Aeroméxico from Miami, FL (3 flights a week)

### Domestic Flights:

- ❖ Aeroméxico, ViVa aerobus, Interjet from Mexico City (several flights a day)
- ❖ Viva Aereobus to Guadalajara, Monterrey or Veracruz (one flight a day)
- ❖ Mayan air to Cancun (one flight a day)  
(Several low cost airlines from Mexico City)

If you come from Europe or South America and are making a connection between flights, we recommend that you consider at least three hours between flight connections, especially if you're going to pass through migration in the U. S. or Mexico.

If you arrive in Cancun and you do not have a direct flight to Mérida, your best choice is to take a taxi straight to the **bus terminal**; a bus leaves for Mérida about every hour. There are also a bus going from the airport to the terminal but you have to ask its frequency.

A Taxi from the airport to the Bus Station may cost you around 200 pesos. The cost of the bus can vary between \$400 and \$150 Mexican pesos one way. If you're asked to which station you would rather arrive, the bus with the most direct trip arrives at the **Fiesta Americana Hotel**, but this bus doesn't have the same frequency of departures. If your bus is arriving at the **CAME** terminal, buy a direct ticket with **non stop**.  
[www.ticketbus.com.mx/](http://www.ticketbus.com.mx/)

Remember to have the U.S. immigration laws in mind, as well as the Mexican ones. It's also important to know which things are forbidden to take on board.

[www.aeromexico.com/lo\\_nuevo/lo\\_nuevo/pop\\_restringidos.html](http://www.aeromexico.com/lo_nuevo/lo_nuevo/pop_restringidos.html)

**If you are an "international" student, please send your "arrival notice" to our International Program Department 15 days in advance, and if there is any change please write to us at [ggonzalez@marista.edu.mx](mailto:ggonzalez@marista.edu.mx).**

We will pick you up at the airport or bus station, previous arrangement with you provided. Try to arrive in Mérida during work days and hours; this may simplify things for you since there will be more available services of all kinds.



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## How to arrive to the UMM

### By taxi:

If you come from the northern part of the city tell the taxi driver to go “Periférico Norte” taking right to the first intersection with “ Carretera progreso” ( Progreso beach highway), and stay on the right side of the road until you reach the first ramp and do a U turn you will see Universidad Marista at your right.

The ride will cost you approximately \$100 pesos from downtown Mérida. If you come from nearby neighborhoods it'll cost you around \$50.

### Public transportation:

Our public transportation is a very “folkloric” one as most are in Latin America. You may find it difficult at the beginning but with these instructions you will get a good first insight into the mysterious ways of Mexican public transportation.



Public transportation will vary in sizes and colors. To get to the University you get a **green** big bus. If you are coming from downtown Mérida, take the bus that says **TAPETES**; this one can be taken from anywhere on 60th street and takes you to the roundabout under the fly-over. You have to walk 200 mts to the campus.

At the right side of the bus glass you will find different names written, they are the stops the bus makes. Be sure it says “**ZODZIL**” stop.

If you live in the northern part of town, you'll have to take two busses: anyone that can take you to the GRAN PLAZA mall and from there gets on to the TAPETES bus which can be taken on front of the North entrance of the Sanborns store.

The bus will stop at a ramp and you have to walk about 50 mts to get to the university. We strongly suggest ask the bus driver, to be sure, if they stop at Marist University.

Each bus ride **costs \$ 6.00 pesos.**



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## OUR UNIVERSITY

### Marist Mission

The Marist University of Mérida has the fundamental mission of forming young students in an academic, human and Christian way, under the Marist educational charisma of **simplicity, family environment, prolonged presence with the students and love towards hard work**, based on the faith in Mary and in a duty shared by brothers and laypeople that are qualified professionally and as apostles. We aim at the construction of a more just, respectful, united and responsible society.

Graduates of the Marist University should be professionals capable of:

(i) Solving personal, family and community problems, (ii) working with persistence, joy and respect for human dignity, (iii) having a clear attitude of service towards the most needed and (iv) giving permanent testimony of the motto of the university: **“Being to serve”**. In order to accomplish this purpose we promote values of **generosity, honesty, truth, equity and justice**.



### Educational Model:

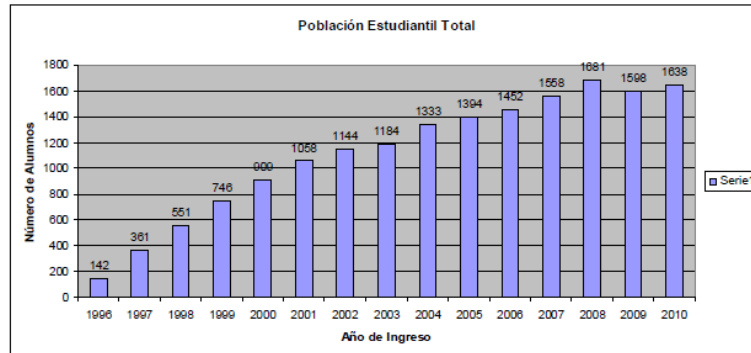
The UMM is committed with an educational model based on a paradigm of wellrounded education, in which the student is placed at the center of the project, considering all areas of human development.

We adhere to the UNESCO model consisting in four pillars of education: **learn to do, learn to coexist, learn to learn and learn to be**.

With our motto being **“Being to serve”** we promote experiences that will help appreciate the condition and ethics of human beings, considering the context that embraces us: a world that cries out for respect of diversity, inclusion and care for our natural environment. A motto that drives and supports us with the promotion of life learning processes, in life and for life.



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## How many we are:

Our project is to be a University of a good-enough size to be able to hold a personalized attention and continue our mission.

Our University was opened in 1996 with a total of 142 students, 30 professors and 4 degrees. Today, the number of students in our university has reached **2000** and we have a total of approximately **250** professors. One of our characteristics is 80% of our professors - apart from being academics - also have a job in their professional field of work, thus enhancing both theory and experience in the classrooms. Universidad Marista de Mérida has had the highest rate of continuous growth and continues growing every semester. This semester, for instance, we have just inaugurated our new building for the Bachelor's degree in Medicine.

## Accreditation:

Universidad Marista de Merida is accredited by **FIMPES** (Federation of Mexican Institution of Higher Education) as a High Quality education University) as one of the 200 Universities with high standards of education. Mexico has approximately 2000 universities.

[http://www.fimpes.org.mx/instituciones\\_maa.html](http://www.fimpes.org.mx/instituciones_maa.html)

Our Schools has accreditation by COPAES with the follow accreditations:

Law School by CONFEDE:

Business School by CASECA

Architecture School by COMAEA

Engineering School by CASEI

Psychology School by CNEIP

## Academic System

In Mexico, studies are divided in different stages: they start in **preschool** (three years), followed by **elementary** (6 years), and then **secondary** (three years), followed by high **school**, which can be technical (for basic preparation in a specific area), normal, bilingual or bicultural. After high school, which lasts 3 years, the student is ready to enter **university**, and after majoring in an area, the next step would be to take a two-year masters and/or a doctorate.



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There are private and public universities. Public universities are free of cost for Mexican students. Private universities may vary on their prices depending on the quality, courses and accreditation they have.

Marist University charges **2800 USD** per semester for undergraduate and **3000 USD** for post-graduate studies. The UMM is a private, Catholic university.

## Academic Offers

The UMM offers 15 BA degrees and 13 masters, as well as various courses you can consult in the Institutional Pamphlet of the university and in the printed pamphlets on different subjects, as well as in our web site: [www.marista.edu.mx](http://www.marista.edu.mx)

## Explanation of Transcripts records at UMM

The following is the grading system at Marist University of Merida validated by the Mexican Minister of Education.

- Grading system base 10, from 0 to 10
- Passing mark 6
- Semester system: 16 weeks, 64 or 48 contact hours per class.
- 1 credit = 1 hour lecture per week
- 1 credit = 1 hour laboratory per week
- 1 credit = 1 hour independent study by student

In general a full course carry 6 credits = 4 credits lecture in class and 2 credits independent study. Note: Laboratory courses may carry 8 credits.

## GRADE INTERPRETATION

10-9.6 A+ ( Outstanding)

9.5-9.0 A ( Excellent)

8.9-8.5 A- ( Very Good)

8.4-8.0 B+ ( Good)

7.9-7.5 B ( Average)

7.4- 7.0 B- ( Low Average)

6.9- 6.5 C+ ( Fair)

6.4-6.0 C ( Passing)

5.9 or below F ( Fail)



## Symbol INTERPRETATION

A APROBADO Course credited

NA NO APROBADO Not Accredited

## Written INTERPRETATION

Ordinario First round course pass

Extrordinario Second round course pass



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## TERMS

Studies in the UMM are divided in two periods:

**1st period:** August-December Starts mid-August and ends mid-December

**2nd period:** January-June. Starts mid-January ends mid-June

To check on the exact dates, enter:

[http://www.marista.edu.mx/Contenido/Comunidad/Calendario\\_Escolar/42.html](http://www.marista.edu.mx/Contenido/Comunidad/Calendario_Escolar/42.html)

## Important Academic Information

During the **first period**, the courses given are the ones for the **odd numbered** semesters, and during the **second period**, the courses given are the ones for the **even numbered** semesters. Keep this in mind when you choose the academic courses you're interested in. Foreign students can take up to **5 subjects** during a semester.



**Our evaluation:** three tests have to be taken for each subject in a semester: i.e. one test each month, and a final exam that is averaged with the monthly tests to obtain the final grade. The grades range between 0 and 100, 0 being the lowest and 100 the highest

score, to qualify for the credits of a given subject, you must have **a minimum of 60** as explained above in the transcripts records.

In order to validate the subjects taken by foreign students in their own countries and schools, the number of credits and hours are updated according to their country's specifications.

All the academic courses are held **in Spanish**, unless a specialized course is solicited. Some courses in Marketing, Administration and Tourism are taught in English nowadays, check the current curriculum to get more information.

Exchange students can take any academic course with no cost, as long as there is an agreement between our university and the one that sends the student to us.

If there is a specific language course requested, as well as any other specialized course or guided visits (extracurricular), these will constitute an additional cost, which will be specified by the International Program Coordination, depending on the number of hours and students.



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## At the UMM it is very important to:

- ✓ Attend and be punctual to the lectures. Our classes require presence.
- ✓ Turn in assignments punctually.
- ✓ Turn in good-quality assignments.
- ✓ Be kind and friendly to your professors and classmates.
- ✓ Know how to work in a team.
- ✓ Act and dress properly in the classroom.

Our university is Catholic, which means that during the school year we will hold several religious events. However, Marist University warmly welcomes, accepts and respects any other denominations.

## Community and SERVICE LEARNING Programs

As important parts and at the heart of our university are the *Community Service Program* and the *Learning-by-Serving program*.

We promote well-rounded education to our students by giving them the chance to serve and participate in the regional community's development process. With a self-discipline approach, students and teachers of Marist University may join projects for community service and development, which are designed by each school and coordinated by the university's Development and Extension Coordination.

The *Learning-by-serving program* is focused on learning through the experience of attending human and community needs. We present planned and structured opportunities to promote knowledge and well-rounded human development of our students. The program is a learn-and-experience process that requires reflection and evaluation at the end of each serving experience.

One of our main goals in community service is focused on the development of a southern area of the city, which is highly margined, and has very little income: the Emiliano Zapata Sur neighborhood.

The other area where our Community Service and our Learn by serving program have developed is in the port of Progreso, with the fishing families of the region, and with the global organization for the help of fishermen, "Stella Maris".



For more information, please contact [abuencil@marista.edu.mx](mailto:abuencil@marista.edu.mx).



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## Students at the UMM

In the UMM there are students with different origins and purposes:

**“Exchange students”**: national or international:

Mexican or foreign students come to the UMM for a semester or a year-long program arranged with the UMM.

**“Direct subscription”**: These are exchange students that visit us for one semester or a year, and that pay the UMM directly, because there is not yet an agreement between their university and the UMM.

**“Regular students”**: Those who study their whole degree with us. These can be:

- Local or **Yucatecan** – from Mérida
- **External** – from other places in Mexico
- **International** – from other countries.



## University Extension

Thanks to the University Extension, the UMM holds a great number of events and activities in which everyone has a chance to join in:

- ✓ Orchestra and bands,
- ✓ Sports (volleyball, basketball, soccer, tennis and many more)
- ✓ cultural events/ theater,
- ✓ courses,
- ✓ conferences,
- ✓ **Language Center** (for further information please contact [kcaiger@marista.edu.mx](mailto:kcaiger@marista.edu.mx))

Part of our mission is to offer courses to the students and the community through which both can enrich their culture and knowledge. Some of the most frequent courses are related to literature, photography, wines and horticulture.

The UMM has stood out in soccer championships, karate, table-tennis, among other sports.



## Facilities

The Marist University in Mérida offers many services and facilities.

You may have direct access to some of them and indirect access to others. This you will learn when the situations arise. All services at the UMM are free of charge, except the cafeteria and copy center.

## Departments and services:

- ✓ Library (books, database, video library, group and individual
- ✓ study rooms, computers and wireless Internet).
- ✓ Management and scholastic control: (this department controls the student's entrance and exit, the expedition of study certificates, social service documentation and degree examination).
- ✓ Academia Program Directors
- ✓ University Extension Management
- ✓ Academia Support
- ✓ Psycho-pedagogic support
- ✓ Employment department



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- ✓ Computer centers (general use and specialized with access to
- ✓ Internet, graphic design, industrial design and architecture)
- ✓ Wireless Internet areas; Anatomic engineering laboratory
- ✓ Sport installations: basketball, volleyball, football (soccer), and softball courts.
- ✓ Studio classrooms
- ✓ Auditorium
- ✓ Cafeteria
- ✓ Chapel
- ✓ Marist Experimental Unit (UNEXMAR)
- ✓ Community center
- ✓ Language Center CEMADI



## Foreign students

Exchange students or future exchange students are in close contact with the [International Program Coordination](#) at the UMM ([ggonzalez@marista.edu.mx](mailto:ggonzalez@marista.edu.mx)).

### **Please check the following data and corresponding information:**

The International Program Coordination requires ALL new students in the UMM to follow these simple steps.

- Fill in the inscription form (you can find it on the web page or at the end of this document; we can also send it over to you).
- Photocopy your birth certificate or your passport.
- Present two color photographs of yourself.;
- Evidence that you'll have a medical insurance throughout the whole semester.
- A letter from the international department of your University to us
- Transcripts with a average grade of B,
- Copy of your grades obtained in professional studies, certified by your university.
- Proof of proficiency of Language\*\* ( for academic studies )

*\*\*NOTE: If you are coming precisely for that motive, this requisite will not be demanded. ( just for short courses)*

If you are a “direct subscription”, you must pay your scholarship directly to the UMM. Please try to send all the documents at once, by fax or e-mail as soon as possible, then by normal or emergency postal service. The documents must be legible and the forms completely filled in by machine or hand writing, using capital letters. If you do not present a document or you do not fill a form in completely, this may rule out your application.



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## Medical Insurance

**It is mandatory for all students at the Marist University of Mérida to have a mayor medical insurance. Not having one will cancel your application to the UMM.**

The UMM's insurance only covers regular students, so every foreign student or intern who's staying for less than a year needs to have an international insurance in order to be accepted as a UMM student.

You need to give us a copy of your insurance so we can subscribe you. Ask your insurance company to send a letter to you (preferably in Spanish, and if not, in English), certifying your contract with them, and a detailed description of what your insurance includes.

We recommend it should include at least the following characteristics:

- ✓ To cover you in every area of Mexico.
- ✓ To cover you 24 hours a day.
- ✓ To cover sicknesses and accidents.
- ✓ To be paid for and cover you from the first day of school.
- ✓ To cover you during your whole stay at the UMM, including vacations.
- ✓ The policy should include specifications, such as contact telephone numbers and your insurance number.
- ✓ The policy should be preferably in Spanish, and if this is impossible, in English.

**We suggest to ask you insurance company if they have an agreement with any Hospital in the city of Merida, otherwise you will have to pay your expenses and then your insurance might return it to you.**



## THE VISA

In order to study at the Marist University of Mérida or at any other university in Mexico, if you are a foreigner and planning to stay for a year, you must have a student visa; but **if you are staying for less than 6 months**, check with the SRE in Mexico, because if you are from the United States, Canada, other European Union or some countries in Latin America **your tourist visa is accepted** (FMT).

You may find the Secretary of Foreign Relations (Embassies and Consulates) at this site: <http://www.sre.gob.mx/delegaciones>

Another useful page to visit is the one for the National Immigration Institution: <http://www.inm.gob.mx/index.php/page/Tramites>

Still one more is Mexico's Customs page: <http://www.aduanas.gob.mx>



It is not permitted for you to work and study, but you may have your job as your main activity and still study a few hours a week.

By decree, the Government's General Law of Population in Mexico establishes that any foreign students can work in Mexico. A student can only work in Mexico if he or she is subscribed in a university that receives him or her in a professional practice program, which is usually poorly remunerated. If you are interested in doing professional practices, consult the UMM's International Program Coordination.



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The FMT is a long form that says “Immigration form for tourists, trans-migrants, business people or council visitor” (Forma migratoria para turista, transmigrante, persona de negocios o visitante consejero).

You must fill in some personal data (**don't forget to sign** the form in the back part of the page) and present the form along with your passport to the INM authorities in customs. They will check stamp, sign it and give you the inferior and detachable part of the form, so you will keep only the bottom part of the paper. Keep your FMT visa and your passport in a safe place.

When you arrive in Mérida we will help you with any kind of immigration proceedings (except the working visa), as well as obtaining a student visa, registering a visa, changing universities or address, etc.

If you have a student visa you will have to register at INM within 30 days you arrived (migration) the cost is \$ 650 MXP in case you do not register within the 30 days you will get a **penalty** which can cost around tohre 600 MXP.

When you arrive in Mexico (in the frontier) you must make sure that an officer from the Secretariat of Interior (INM) places a **stamp** on your immigration document, whether it's FMT or FM3. The lack of this stamp on the document will result in a big fine later on. At night it might be harder to find a representative of the Secretariat of Interior, from the National Institute for Immigration (INM).

You must be aware that as long as you do not have a student visa, you must pay around \$650 MXP at the INM to obtain a special permit for leaving and returning to the country. It takes close to a week to obtain this permit, so you must prepare for this with some time.

## **IF YOU ARE ENTERING WITH A STUDENT VISA (FM3) YOU WILL HAVE TO GO THE NEXT STEPS:**

Present yourself at the closest Immigration Delegation within 30 days from arrival to:

**Avenida Colon 507 con cruzamiento calle 8**

(if you get there by bus get off the huge Hyatt hotel and walk down, it's about 1 mile, or just get a taxi to “migración”)

**Phone: 52 999 9255009**

You have to present **original and copy** of:

- a) Letter from the UMM authorized your stayed as an exchange student (we will hand it to you)
- c) Mini photos 4x4 in colour (3 from the front, 2 from the side). It's best and cheapest to have them taken at Walmart's. They charge \$40 and have the photos ready in 20 mins.
- d) Complete passport (all pages)
- e) Personal Letter with you name, passport number, where you are living and what will you study.
- f) Visa FM3



# Universidad Marista de Mérida

- g) Two names and addresses of people who know you ( UMM will give it to you)
- h) Prove of Address
- l) Payment of fee ( this can be from 200 to 600 pesos depending in the day you register)

OR GO TO THE INTERNET PAGE

[http://www.inm.gob.mx/index.php/page/Solicitud\\_de\\_Internacion](http://www.inm.gob.mx/index.php/page/Solicitud_de_Internacion)

## SOME IMPORTANT TIPS

### Weather and dress code at the university



Our city is extremely hot, and the temperature between April and August is usually around 35° to 40° Celsius, so we mainly dress very lightly. October is one of the nicest times of year because of the temperature and clear nights. The lowest temperature in Mérida occurs in winter, and it reaches around 15° C in January or February, so a good sweater or a light jacket is enough for this time of year.

Mérida has a high degree of humidity, around 80% and 90% average. If you are allergic to humidity we recommend that you always have an antihistaminic at hand, these are easy to get at any drugstore in Mexico with no need for a medical prescription, as well as many other antibiotics and medicines.



During the rainy season in Mérida there are a lot of mosquitoes that can get to be very annoying and maybe cause you an allergic reaction, so if you have any

medicine or

special repellent at home bring it with you. Here you will find popular brands, whether they're cream, sprays or electronic.

As you can see, our warm climate makes us dress in a simple and comfortable manner, but that doesn't mean you can wear any type of clothes in some places. We recommend the following points if you want to dress properly:

- **Don't wear shorts** or very low tops at the UMM (long trousers are accepted in some cases).
- Students at the UMM usually dress with jeans, casual T-shirts, tennis shoes or sandals.
- Don't wear shorts to walk around town. Only if you are going to the beach. (Long trousers for men and women are recommended).
- People tend to dress up a little to go to some restaurants or bars at night.
- People wear ties only in weddings, graduations or during Christmas parties.



# Universidad Marista de Mérida

## Your interaction with people

As you walk down the street, informal greetings like “What’s up?” (¿Qué tal?), “Good afternoon” (Buenas tardes), “Good night” (Buenas noches), is appreciated; as well as smiling to people as you pass by.

It is polite to say “Please” (Por favor) when you ask for something.

Say thank you (Gracias) when someone shows a friendly gesture to you.

If you ever feel overwhelmed by someone’s “friendliness”, don’t be afraid to say “No”.

Students at our university are trustworthy, but you establish the limits so as to how close you want to be with some people.

If you make friends in Mérida, they will most likely ask you over to their house. It’s polite to accept the invitation, especially if they’re from the UMM, and once you are with the family try to be outgoing because they will usually be asking you about your family and life. This is very common in Mexican families.

It is a custom to say hello with a warm smile and a hand shake, and it also makes you look well adapted. Also, to say hello to adults with respect and energy speaks well of you and is well seen among Mexicans.

Young people say hello with a kiss to the girls. If you’re a guy, walk up to her and a simple cheek-to-cheek will be more than enough, along a gentle hand shake.

It’s the same among girls. Between guys, the common thing is a strong hand shake and a pat on the shoulder. DON’T expect a kiss or give a kiss to a guy, because it would cause a misunderstanding.



It’s very common for young people to get together at night to socialize at the bars and restaurants, but be careful if you decide to go to any night club, because the fact that you are a foreigner tends to put you on the spot for waiters or people who could take advantage of you by raising the bill or demanding bigger tips.

Don’t be afraid to ask how much the drinks cost or to ask for the menu to check the prices, as well as watching your table if you have a reservation, and avoiding other people to add things to the bill that you and your friends did not ask for. In Mexico, the proper tip given to waiters is 15% of the bill. Many waiters depend on their tips to make a living (the minimum wage is very low).

## Safety

Mérida is a very safe and quiet city, but foreign-looking students still surely attract attention, and any kind of person may be friendly to you (sometimes “too friendly”).

That is why we recommend:

- Never get in a car with someone you don’t know.
- Don’t walk alone on the streets and less at night.



# Universidad Marista de Mérida

- Don't give copies to your house keys to anyone (not even people from the UMM).
- Don't let anyone in your house unless you've known the person long enough.

The “social schedule” for university students in this city starts on Thursday night. On Fridays they'll usually go out for lunch and start their night life around 10:30 p.m., extending it until 4 a.m., sometimes later. Saturdays are the same. Sunday is usually a movies day and they'll be back early, around 10:00 or 11:00 p.m. so they can get to class on Monday.

## Mexican Laws

Before you come to the country, we recommend you get to know the Mexican laws. Some of them may be useful to know:

- i. The use of any toxic substance is penalized with prison in our country. Therefore, drug consumption and smoking marihuana, even if it's in private property can be penalized. The UMM may sanction and return foreign students to their universities if they use forbidden substances in the country.
- ii. The use of alcohol is permitted as long as you are not driving. This is an international law. Drinking and driving is penalized with prison. You may find these and other Mexican laws at:  
[http://www.e-mexico.gob.mx/wb2/eMex/eMex\\_Eres\\_extranj\\_ero](http://www.e-mexico.gob.mx/wb2/eMex/eMex_Eres_extranj_ero)

## Speaking of money

The currency in Mexico is the Mexican peso (MXP). It is marked with the symbol “\$” for the whole numbers and with the symbol “¢” for cents. We have paper bills, paper and plastic fiber bills, and coins.

There are bills for \$1000, \$500, \$200, \$100, de \$50, and \$20 pesos. Coins can be for \$20, \$10, \$5, \$2, and \$1 pesos, and for 50 ¢, 20 ¢, 10 ¢.



The first expenses you will encounter when you arrive, if you don't arrange for someone to pick you up at the airport, will be the taxi (he will probably take American dollars, as well as any hotel, but not another currency); whoever you are renting a room from will probably ask for at least one month in advance, so you must have at least two monthly payments ready. Just so you have an idea, two months of rent will probably be around \$8000 MXP. We suggest that you consult the exchange rate of the Mexican peso to the dollar before you come.

## Credit cards

You may use debit or credit cards from your country as long as they're affiliated to Visa, MasterCard, Plus, Cirrus or Red. If your bank is valid only in your locality, it will



# Universidad Marista de Mérida



obviously be harder to handle your money. The more international your bank is, the easier it will be for you to make the necessary proceedings and transactions. You will not be able to withdraw more than \$3000 or \$5000 a day in ATMs, depending on your card.

### Checks and Traveler's checks:

It is not recommendable to bring bank checks, because they are generally not accepted in banks or in any other place. If you are going to bring traveler's checks, the best are American Express. If you are planning on bringing ones from another company or any other kind of check, verify that they are accepted in Mexico.

### Phone calls

If you wish to call home and let everyone know you're OK, you can buy a LADATEL phone card at the airport or at any **OXO** corner store (you will need one to make your phone calls wherever you stay at).

- If you do not have a LADATEL card and you wish to call the United States, you may:
- Use the Telmex phone service by calling 01 800 1234567
- Use the AT&T service by calling 01 800 4624240, and call by collect or



- use an account you have acquired in the U.S.
- Use the LADATEL card you bought in the airport. These are the longdistance codes in Mexico:
- To the U.S or Canada, dial: 001 + area code + your phone number.
- To Europe and the rest of the World, dial: 00 + country code + city code + phone number.
- You can call the international operator service by dialing 090, and call by collect.
- There is also a phone service you can buy to have access to the 01 800 numbers in the U. S. In order to use this service, dial 01880 and the 01 800 number in the U.S.

It's possible to get "amigo" mobile phones with no contract and pay only for the calls you make, depending on the card you buy to make them, which can range between \$200 and \$400 pesos.



# Universidad Marista de Mérida

## What can I bring?

There are several things you might like to bring, like electric devices, your Laptop, CD player, hair drier or clothes iron. You'll need an 110v-60 Hz voltage converter. Keep in mind that the outlets in Mexico are "American type" and flat (there are only two entries in the power outlet sockets and the input sockets on the electrical device are regularly two flat same-size pieces), so if you bring a an electric device with a different contact, you'll need to bring a converter (this applies to European and South American students).

If you wish to bring a Laptop, you may do so without a problem, the UMM has several computer centers and there are many cyber-places in the city if you should ever need one.

Anything else you could bring? Some ideas are: an international student ID, a backpack to carry your books and other study materials, and a small bag for your tourist visits around Mexico.

If you could, we would love to have a flag from your country, as well as some books about your culture!

**REMEMBER IF YOU COMING FROM EUROPE: BRING YOUR CONVERTER**  
as we have 110 V.

## LODGING

Our goal is to always give our students the safety and freedom of living wherever they choose to, whether it's a family, a house or an apartment.

The UMM has a very important rule: to be appreciated as a very serious institution by our students as well as with the proprietors of buildings and heads of families participating in our programs.

Before choosing where you want to live, you should know that once you do, you must stay in the same house, apartment or family home. Only in some cases, if there should be a serious problem, will the student be permitted to move to a "better choice".

Please consider that when we mention "services" in a house, we are referring to the basic services of water, light, and gas. To have air-conditioning, Internet or Cable TV implies an extra cost. In Mexico, the light bill is paid every two months and the phone bill is paid every month.

Usually in any rent you will have to at least pay one month's deposit (rarely returned) and one month's rent in advance, as well as the cost of the contract, which usually costs the same as the rent, so you would be paying three times the value of the rent. This is important because you will need to have the exact amount ready to pay this. For example: monthly rent \$4000 + one month deposit + contract = \$12 000.

You may find the following lodging options:



# Universidad Marista de Mérida

## **Individual house or apartment:**

This is the most expensive option, because living alone always implies more expenses, since you have to pay them alone; but it also means more responsibility and a high level of maturity. Usually we do not recommend the new student to live alone, because the adaptation period can be a little hard and it's always good to have company.

The approximate cost is \$3000 a month for one room, \$6000 pesos a month for two rooms.

**Shared apartment or house:** This is one of the best options. It gives you plenty of freedom, it's cheaper, and you end up sharing more than the costs, because you end up making good friends. This is a good way to get to know a little more of the Mexican culture, so we highly recommend that you live with Mexican students from other states of this country. Living with people that you don't initially know can be difficult at first (especially if you're used to having your privacy), but if you all establish the rules of the game this can be an excellent experience.

The cost may vary between \$3000 and \$6000 pesos a month, plus the services, and all this would be paid between you and your flat-mates.

If you choose this option, make sure you don't live with more people than you think you can handle!

We will help you find the best option for you to live in, or help you out if you decide to do this on your own.

<http://www.avisoseconomicos.com.mx/> find: Bienes Raices : zona 2 : rentas



## **Living with a family**

This is a "total immersion" in the Mexican culture. You have to be willing to follow the rules established in the family, like a certain curfew on the weekends, letting them

know where you are and if you'll be coming for lunch (list of rules).

It's important for you to know that this could be considered the hardest option,

because getting involved with a family requires effort and commitment from both sides, but in exchange of all the difficulties, you will have one of the best cultural experiences.

Through this family you will get to know the Mexican society, its cultural values, its traditions and its most representative customs. Among the groups of families that work with our Spanish center, there is a great variety of family situations; some with students in universities, others with adolescents, small children or no children, in some cases one of the parents is missing.

This may be the best option for students who want to have an independent experience from other foreign students, most likely you will often enjoy a family environment, because families are usually very close in Mexico.



# Universidad Marista de Mérida

Something thing you should keep in mind when you're with a family is that, no matter which family you are staying with, this is the safest environment. Besides, this way you'll be able to practice your **language skills**. (Note: If you wish to freshen up your Spanish, we offer beginners and intermediate courses in Spanish. Contact [kcaiger@marista.edu.mx](mailto:kcaiger@marista.edu.mx) for more information).

One of the things you'll notice is that a lot of the people you meet are living in their parent's house. In Mexico, as well as in many Latin-American countries, the members of a family will stay home until they marry.

Your family will receive a sum of money every month (**500 USD, approximately**), and in order to maintain a good relationship between the family and the student, the rent will be paid directly by the student, with the UMM's help whenever it's needed. This rent covers for your room and three meals a day (laundry service, telephone use and air conditioning are not included, only a fan).

The fact that you pay a rent doesn't mean you can treat your house as a hotel. If you decide to live in a Mexican home, you are accepting to follow the rules of the house (list of rules).

The UMM will act as a mediator between the family and the student if there should ever be a problem, so before any problems gets out of your hands, try to keep things clear and out in the open so everyone can live more comfortably and relaxed.

Note: Keep in mind that you will always have to pay your rent **one month in advance**, no matter which your vacation or travel plans are.

Always be clear about the date you will leave the house, whether it's to go back home or to travel around Mexico. If you are decide to stay a little longer, talk to the family first to make sure they haven't planned on lending your room to another guest!

**For more information, ask for the List of Rules for Living with a family, because you will most likely have to follow certain specifications.**

## IMPORTANT CONTACTS:

L.A.E. Gabriela Gonzalez de Mack  (Spanish and English spoken)

Coordinadora de Programas Internacionales

Universidad Marista de Mérida

[ggonzalez@marista.edu.mx](mailto:ggonzalez@marista.edu.mx)

Office 52 999 9429700 ext 1310

Direct 52 999 9429715

Tel 52 999 92794 52

Cel 521 999 9471263

M.L. Kathrin Caiger  (Spanish, English, German and French spoken)

Language Center CEMADI

Universidad Marista de Mérida

[kcaiger@marista.edu.mx](mailto:kcaiger@marista.edu.mx)

Office 52 999 9429700 ext 1315, Cel 521 999 035519



# Universidad Marista de Mérida

## CONSULATES AND EMBASSIES IN MERIDA

### MIGRATION:

TEL 925 50 09

Avenida Colon 507 con cruzamiento calle 8

### US Consulate

Calle 60 No. 338-K x 29 y 31

Col. Alcala Martin

Merida, Yucatan, Mexico 97050 Fax:

(011)(52)(999) 942-5759 (dialing from the U.S.)

(01)(999) 942-5759 (dialing from within Mexico)

E-Mail: [meridacons@state.gov](mailto:meridacons@state.gov)



### República Federal de Alemania (Deutschland)

Consulado Honorario en Mérida, Yucatán

Cónsul Honorario: Johanes Alois Rommel

Calle 49 No. 212 entre 30 y 32

Col. San Antonio Cucul

C.P. 97116 Mérida, Yucatán, México

Tel. +52 999 944-3252

Fax: +52 999 918-1704

Website: [www.embajada-alemana.org.mx](http://www.embajada-alemana.org.mx)



### República de Austria (Österreich)

Consulado Honorario en Mérida, Yucatán

Cónsul Honorario: Alberto Bulnes Guedea

Av. Colón No. 501-C Despacho A-309/310

C.P. 97000, Mérida, Yucatán, México

Tel. +52 999 925-6386

Fax: +52 999 925-8068 Website: [www.embajadadeaustria.com.mx](http://www.embajadadeaustria.com.mx)



### Belice

Consulado Honorario en Mérida, Yucatán

Cónsul Honorario: Miguel Alfredo Dutton Delorme

Calle 58 No. 450 x 35 Apartado Postal 89

Col. Centro

C.P. 97000, Mérida, Yucatán, México

Tel. +52 999 928-6152

Fax: +52 999 928-3962

E-mail: [dutton@sureste.com](mailto:dutton@sureste.com)





# Universidad Marista de Mérida

## República de Cuba (Cuba)

Consulado de Carrera en Mérida, Yucatán  
Cónsul Honorario: Pedro Manuel Alvarez Aguirre  
Vicecónsul: Reinaldo Valero Pedraza  
Calle 42 No. 200 entre 1-D y 1-E  
Col. Campestre  
C.P. 97120, Mérida, Yucatán, México  
Tel. +52 999 944-4216  
Fax: +52 999 944-9875  
E-mail: [conscuba@prodigy.net.mx](mailto:conscuba@prodigy.net.mx)  
Website: [www.embacuba.com.mx](http://www.embacuba.com.mx)



## Reino de España (España)

Consulado Honorario en Mérida, Yucatán  
Cónsul Honorario: Porfirio Suárez Sosa  
Calle 7 No. 105-B x 8  
Fracc. Montecristo  
C.P. 97133, Mérida, Yucatán, México  
Tel. +52 999 984-0181  
E-mail: [psuarez@depensa.com](mailto:psuarez@depensa.com)  
Website: [www.mae.es/consulados/mexico/index.htm](http://www.mae.es/consulados/mexico/index.htm)



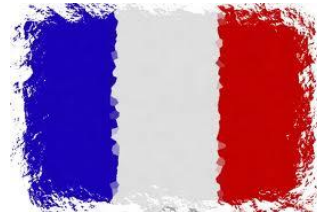
## República de Finlandia (Finlandia)

Consulado Honorario en Mérida, Yucatán  
Cónsul Honorario: Fernando Ponce García  
Calle 86-B No. 595-B  
Apartado Postal 1121  
C.P. 97000, Mérida, Yucatán, México  
Tel. +52 999 984-0201/ 0273/ 0399  
Fax: +52 999 984-0188/ 0179  
E-mail: [fponce@mda.com.mx](mailto:fponce@mda.com.mx)



## Francia (France)

Consulado Honorario en Mérida, Yucatán  
Ing Mario Ancona



## República Helénica (Hellas)

Consulado Honorario en Mérida, Yucatán  
Cónsul Honorario: Raúl Abraham Mafud  
Calle 30 Diagonal No. 498 Int. A por Prolongación Paseo de Montejo  
Privada Villas del Rey  
C.P. 97119, Mérida, Yucatán  
Tel. +52 999 982-3271, 930-1107  
Fax: +52 999 982-2824  
E-mail: [ram@procon.com.mx](mailto:ram@procon.com.mx)





# Universidad Marista de Mérida

## República de Honduras (Honduras)

Consulado Honorario en Mérida, Yucatán, México  
Cónsul Honorario: Suzette Gavidia Arias  
Calle 54 x 57 y 59 Instituto Monte Líbano Casa 483  
Col. Centro  
C.P. 97000, Mérida, Yucatán  
Tel. +52 999 924-3986  
Cel: +52 999 918-7272



## República Libanesa (Líbano)

Consulado Honorario en Mérida, Yucatán, México  
Cónsul Honorario: Roberto Abraham Mafud  
Calle 23 No. 143-A por 32  
Col. Buenavista  
C.P. 97127, Mérida, Yucatán  
Tel. +52 999 926-7920  
Fax: +52 999 926-4111  
E-mail: [robertoabraham1@hotmail.com](mailto:robertoabraham1@hotmail.com)



## Gran Ducado de Luxemburgo (Luxemburg)

Consulado Honorario en Mérida, Yucatán, México  
Cónsul Honorario: José Luis Ponce García  
Calle 56-A No. 264 Ave. Campo Deportivo  
C.P. 97100, Mérida, Yucatán  
Tel. +52 999 9273-443  
Fax: +52 999 9261-725



## Reino de los Países Bajos (Nederland)

Consulado Honorario en Mérida, Yucatán  
Cónsul Honorario: José Enrique Gutiérrez López  
Calle 64 No. 418 entre 47 y 49  
C.P. 97000, Mérida, Yucatán  
Tel. +52 999 924-3122  
Fax: +52 999 924-4147  
Website: [www.paisesbajos.com.mx/f\\_explorer\\_esp.html](http://www.paisesbajos.com.mx/f_explorer_esp.html)



### **PHONES FOR EMERGENCIES:**

Ayuntatel (government) 924 40 00  
Fire Department 924 92 42 / 983 05 55  
Tourist Help (in case you collapse, have minor wounds etc.) 983 11 84 / 928 65 47  
Red Cross 924 89 13 / 928 53 91  
Federal Police 946 12 03 / 946 12 23/ 928 65 47  
Police in Mérida 925 25 55  
Police for Tourists 925 25 25  
Migration Office 928 58 23 / 928 61 41  
Tourist Information 923 08 83 / 928 65 47 Electricity 071 / 924 22 55



**Universidad Marista de Mérida**

## **DOCUMENTS:**

-  **REGISTER FORM**
-  **COURSES**
-  **LODGING**



# Universidad Marista de Mérida



Universidad Marista de Mérida

**SOLICITUD INGRESO PROGRAMA  
INTERCAMBIO**  
( Application Form for international  
students)

<b>A. Datos personales ( Personal Information )</b>									
<b>Nombre Completo:</b> Name		F ____ M ____							
		Apellido Paterno ( Surname )		Apellido Materno		Nombre(s) (first name(s))			
<b>Nacionalidad</b> (Nationality)									
<b>Domicilio:</b> Address 1									
<b>Colonia:</b> Address 2				<b>Ciudad:</b> city:				<b>Estado:</b> State	
<b>Teléfono:</b> Phone		C.P.: PC				<b>Fecha de Nacimiento</b> Date of birth			
<b>Móvil</b> Cel phone						Día Day		Mes Month	
<b>Lugar de Nacimiento:</b> Place of birth									
<b>Universidad de Procedencia</b> University of origin				<b>Ciudad donde se encuentra la escuela:</b> City of University					
<b>Correo electrónico:</b> E - mail				<b>Promedio: (actual)</b> Personal academic Average					
<b>Nombre y dirección del Tutor (s) para envío de documentación.</b> Tutor name and address to send documentation									
		Apellido Paterno (surname)		Apellido Materno		Nombre(s) Name		Profesión Title	
<b>Dirección</b> Address						CP (PC)		Teléfono (phone)	
<b>¿Cuál es la razón por la que desea estudiar en la UMM?</b> Reason for wanting study at UMM?									
<b>Estudios que esta realizando actualmente</b> Actual Major									
<b>Duración de la estancia</b> Length of stay									
1er. semestre ( fall ) <input type="checkbox"/>				Año académico (academia year) <input type="checkbox"/>					



# Universidad Marista de Mérida

## PROGRAMA DE ESTUDIOS

### Academic programs



Elige las materias que deseas cursar (ver oferta académica en Internet o en los folletos de la UMM que tu Universidad tiene en Programas Internacionales)

La carga recomendada es de 4 o 5 materias. Sugerimos poner en orden de preferencia hasta siete por si hubiera algún tipo de problema de horario.



*Choose the courses you wish to attend ( see academic offer on the web page of UMM or at the information centre of the International Programs department at your University). We recommend no more than five courses. We suggested to write seven courses in case of any inconvenience with your schedule hours.*

#	Materia/ Subject	Licenciatura/Major	Semestre/Semester
1			
2			
3			
4			
5			
6			
7			



Si quisiera tomar algunos de nuestros cursos especiales que ofrece el área de programas internacionales, nosotros nos contactaremos con ustedes para informarles del costo de cada programa, estos pueden variar de acuerdo al número de horas y el número de personas.



*If you would like to attend any of our International Programmes offer, we will contact you in order to inform you about their fees, this is subject to hours and number of persons.*

#### ALOJAMIENTO ( ACOMMODATION )

TE ENVIAREMOS LA INFORMACIÓN DE TU ELECCION.

**(WE WILL SEND YOU THE INFORMATION OF YOUR ELECTION)**

- Familia con todo incluido ( alimentación , limpieza, blancos etc)  
*Host family , all included ( meals, cleaning, etc)*
- Familia sin incluir comidas (Host family no meals included)
- Apartamento ( especificar número de personas) 3 PERSONAS  
*Apartment (Specify number of persons)*
- Residencia ( para mas de 4 personas)  
*Residence (more than 4 people)*
- No necesito información  
*I Do not need information*

Fecha de llegada aprox. \_\_\_\_\_ *Arrival date*

Fecha de regreso aprox. \_\_\_\_\_ *Return date*



# Universidad Marista de Mérida

## Atención y necesidades especiales *Special Needs / Disabilities*

Escribe detalladamente si tienes algún requerimiento especial  
*Write down any special needs you require.*

Tipo de sangre \_\_\_\_\_ Blood type \_\_\_\_\_

### Escribe tres de tus pasatiempos favoritos


*Write down three hobbies you have*


- 1.
- 2.
- 3.

### DOCUMENTACIÓN NECESARIA ( DOCUMENTATION REQUIRED)

1. Expediente académico  
*Academic qualification*
2. Fotocopia seguro médico ( es necesario tener un seguro internacional)  
*Copy of international insurance (It is necessary to have one)*
3. Solicitud llenada  
*Application form filled out*
4. Dos fotografías / *Two photographs*
5. Fotocopia pasaporte con la foto.  
*Copy of passport with photo*
6. Si la Universidad no tiene convenio de cooperación académica ,se necesitará una autorización de la Universidad de origen para realizar sus estudios / *If the University does not have an academic agreement we will need the University's authorization to realize the studies.*  
Podrá ser enviada por fax o correo electrónico siempre y cuando sea legible.  
*Information can be send by fax or mail, if legible.*

### Información

 Los cursos del primer semestre comienzan mediados de agosto y terminan mediados de diciembre  
Los cursos del segundo semestre comienzan mediados de enero y terminan mediados de junio.  
Los cursos de verano son de mediados de mayo a mediados de junio-  
Para fechas exacta consultar directamente a la UMM

 *Fall courses begin middle of august and finish middle of December*

*Spring courses begin mid-January and finish mid-June*

*Summer courses are offered from mid-May to mid-July*

*To obtain these dates please contact UMM.*

### **IMPORTANTE**

Las solicitudes deberán ser enviadas dos meses antes del inicio de clases  
*Any application has to be sent two months prior classes.*



# Universidad Marista de Mérida

## UNIVERSIDAD MARISTA DE MÉRIDA Proyecto de acreditación de posibles materias a cursar durante el intercambio

### Course Selection Form

Materias en universidad UMM: <small>Courses in host university</small>			Materias equivalentes: <small>Courses to be accredited</small>	
#	Clave <small>Course number</small>	Nombre del curso <small>Course title</small>	Clave <small>Course number</small>	Nombre del curso <small>Course title</small>
1.-				
2.-				
3.-				
4.-				
5.-				

**MATERIAS SECUNDARIAS** alternative option

AUTORIZACIONES:		Nombre y firma:	
Director de la Escuela <small>Academic Program Director's approval of selected courses</small>			
Programas Internacionales <small>International Programs</small>			
6.-			
7.-			
8.-			
9.-			
10.-			

FORMATO 06

PROGRAMAS INTERNACIONALES

Alumno/a: _____ <small>Student name</small>	Carrera: _____ <small>Major</small>
Matrícula: _____ <small>Student number</small>	Período en la UMM: _____ <small>Semester Abroad</small>
Universidad de origen: _____ <small>University of origin</small>	

**MATERIAS PRINCIPALES** first option



# Universidad Marista de Mérida

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### HOUSING

Name \_\_\_\_\_ Age \_\_\_\_\_

E-mail: \_\_\_\_\_

Place of residence: \_\_\_\_\_

Country State Province City

What are you currently studying? (Major): \_\_\_\_\_

For how long have you studied at your actual college/university: \_\_\_\_\_ Semesters.

For which period are you planning on going to the UMM: \_\_\_ Spring Semester \_\_\_ Summer \_\_\_ Fall Semester

### **CURRENT HOME**

\* I live in a: \_\_\_ House \_\_\_ Apartment \_\_\_ Dorm \_\_\_ Other (specify) \_\_\_\_\_

\* I live with: \_\_\_ My Family \_\_\_ Friends \_\_\_ Students \_\_\_ Other (specify) \_\_\_\_\_

\* How many persons live with you? \_\_\_\_\_ For how long have you lived there? \_\_\_ Year(s) \_\_\_ Month(s)

\* Cost in USD. Per week \_\_\_\_\_ Per month \_\_\_\_\_ Per Semester: \_\_\_\_\_

\* Your room is: \_\_\_ only for me. Shared with \_\_\_ person(s)

Number of family members \_\_\_ M \_\_\_ F \_\_\_\_\_

### **DESIRED HOUSING**

Please read our options on housing and complete with your preferences.

1) I rather live in a house with no family \_\_\_\_\_

2) I rather live in an apartment \_\_\_\_\_

A) By myself: \_\_\_\_\_ B) sharing with a maximum of \_\_\_\_\_ person(s).

The same gender \_\_\_\_\_ No problem about the gender \_\_\_\_\_

3) I rather live with a family \_\_\_\_\_

A) Small (Less than 2 persons) \_\_\_ B) Medium (2-5) \_\_\_ C) Large (5 +) \_\_\_

In my own room \_\_\_\_\_

In a shared room \_\_\_\_\_

\_\_\_\_\_ with a family member \_\_\_ with a maximum of \_\_\_ person(s)

\_\_\_ with students: \_\_\_ Mexican Students \_\_\_ Foreign Students, with a maximum of \_\_\_ person(s)

Would you share the bathroom? Yes \_\_\_ No \_\_\_ If yes, with how many? \_\_\_ of the same gender? \_\_\_ is indifferent \_\_\_\_\_

In USD, what is your monthly budget for housing? (Including electricity, water and gas) . \_\_\_\_\_

Including Food: \_\_\_\_\_

4) Do you practice any religion? Yes \_\_\_ No \_\_\_ If yes, which religion \_\_\_\_\_

### **SPECIAL NEEDS**

I AM:

Vegetarian \_\_\_ Diabetic \_\_\_ I suffer Asthma \_\_\_ I am allergic to: \_\_\_\_\_

I smoke Yes \_\_\_ No \_\_\_ Would you live with smokers? Yes \_\_\_ No \_\_\_

Do you like pets? Yes \_\_\_ No \_\_\_ (specify) \_\_\_\_\_

Do you like kids? Yes \_\_\_ No \_\_\_

Please write down any comment or request you consider important:

\_\_\_\_\_  
\_\_\_\_\_

**\*This document is not a contract, so, it does not imply any kind of obligation**